

SBP FRAMEWORK FOR COVID MITIGATION

Foremost, we are committed to maintaining a safe and healthy environment for your child and our staff. Guided by CDC Interim Guidance for K12 Schools and Child Care Programs, the VDH, existing Executive Orders, VDSS and the AAP (American Academy of Pediatrics), we have adapted our policies and practices in our best effort to provide an effective and meaningful learning experience for our children.

PROMOTING BEHAVIORS THAT REDUCE SPREAD

- Continue to emphasize common sense preventive actions for students and staff
 - Staying at home when sick
 - Appropriately covering coughs and sneezes
 - Frequent handwashing and use of hand sanitizers

MAINTAINING HEALTHY ENVIRONMENT

- Cleaning and Disinfection
 - Teachers/Staff will perform heightened daily classroom cleaning monitored by Director/Admin.
 - A Cleaning check list will be posted inside each classroom door easily visible.

APPENDIX CLASSROOM CHECKLIST

- All classroom users (weekday preschool ministry staff and weekend children/youth ministry staff/volunteers) must perform cleaning after classroom use and sign off on posted classroom cleaning checklist.
 - Approved CDC cleaning and disinfectant supplies will be stored on top of teacher's cabinet in each classroom and kept out of children's reach. The MSDS for products used will be filed in the church office.
 - Preschool staff will disinfect classroom, sanctuary hallway restroom, and FLC restrooms on school days when cleaning service is not scheduled (T/TR).
 - Any changes in general scheduled cleanings and/or any changes needed regarding the scope of services will be coordinated through the church office.
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- Limiting Shared Objects
 - Limit sharing of objects and learning resources
 - Promote smaller group and individual tasks
 - Each child's belongings will be separated in cubbies or backpacks. Each child will have their own container of standard school supplies. (Guideline-Limit use of supplies to one group of children and disinfect between use).

- Modifications will be implemented based on developmental needs of children in each classroom.
- Modified layouts of classrooms wherever practical following best practices and as developmentally appropriate
 - Classroom seating at the table will be rotated for learning activities and snack time. Lap trays and other resources may be used to provide flexible seating to maximize physical distancing and create more learning spaces.
 - Classroom space will be modified to promote physical distancing with teachers using best practices recommended to meet the developmental needs of the children.
 - Class ratios will be maintained according to licensing requirements.
- Shared Spaces/ FLC / Playground/ Sanctuary/ Music Room
 - Outside play will be encouraged whenever possible in keeping with current practice.
 - Classes will be separated in the FLC during recess when the weather does not permit outside play.
 - Outside play: Playground and grassy area will be used to keep classes separate and maintain safety measure of 2 adults monitoring outside play.
 - For monthly worship, each class will occupy one pew and classes will be staggered on every other pew to allow for physical distancing.
 - Students will enter using from the left and exit from the right of music room minimizing interaction of classes. Hand sanitizer is used prior and after music class. All instruments will be sanitized between classes.
- Snacks
 - Children will bring their own snack daily in a labeled Ziploc bag.
 - Birthday celebrations will be limited to store bought cupcakes or cookies.

MAINTAINING HEALTHY OPERATIONS

Physical distancing to the greatest extent possible will be maintained throughout our building and on the playground. Staggering use of communal spaces and limiting mixing of classes will also be observed.

Physical Distancing Measures

- To reduce foot traffic in building and implement best practices to avoid crowding and encourage social distancing:
 - Traffic flow will be monitored in hallway during school.

- Stanchion posts and door signage will be used for arrival and dismissal at the Family Life Center.
- Restroom use for preschool is restricted by church to hall restrooms located near sanctuary and Family Life Center. Classes will visit restroom individually to reduce traffic with 2 children entering at a time.
- No family events scheduled until further notice
- No field trips until further notice
- No volunteers in the classroom

All visitors must have appt. and follow established protocol at time of visit.

- Arrival and Dismissal

- Temperature checks will be performed on all students upon arrival.
- If a student has a temperature of 100.4 or higher or has any signs or symptoms of illness, he or she will not be able to attend school.
- Staff will self-monitor temperature and signs and symptoms of illness before arrival.
- As practiced, if a child develops a fever or shows any sign of illness while at school, he is isolated, and parents will need to promptly pick up.

Staggered Arrival /Dismissal Times

(Please note that for our largest student population, there is no change.)

8:40 – 12:20 Kindergarten	Preschool Entrance
8:50 – 12:00 Pre-k 4/5	FLC Entrance
9:00 – 11:50 Pre-k 3/2	3s FLC /2s Preschool Entrance

Sign In will not be necessary as students are coming from home. For FLC arrivals, teachers will be awaiting students in designated class spaces. Late arrivals and early pickups will be buzzed in at Preschool entrance.

Sign Out will be done at a table set up in foyer of FLC. (With exception of K, all students are signed out in presence of parent or parent approved designee. K students will be dismissed by the teacher at the Preschool outer door. 2s will be signed out in presence in the same manner.)

Friday Exception: Arrival and Dismissal will be at Preschool entrance due to lower student population and staggered times.

- Face Coverings

- Adhering to Smithfield Baptist Church mask policy, everyone ages 2 and above will wear a face covering while in the building. This policy will be periodically reviewed in accordance with health guidelines as noted above.

- Daily Health Observations/ Recognize Signs and Symptoms
 - Teachers will continue to conduct daily health observation checks throughout the morning in accordance with current guidelines
 - Any child displaying flu-like symptoms, fever or any illness will be separated from the class immediately. Parents and/or the emergency contact(s) will be notified and must pick up child within 30 minutes of being notified.
 - Students and Staff must be symptom and fever free for 48 hours before returning to school.

TRAVEL NOTIFICATION AND COMMUNITY MITIGATION

It is imperative that all families commit to supporting our safety protocols and agree to keep their student home when they are not feeling well, have COVID -like symptoms, or if they have potentially been exposed. APPENDIX: SBP COVID-19 ACKNOWLEDGEMENT FORM

Parents will follow state and CDC guidelines regarding travel and take all recommended precautions. If there is any confirmed case, VDH will be notified. They will give guidance as to appropriate actions needed for the school and will provide contact tracing as authorized under guidelines. Any actions deemed necessary will be taken and parents will be notified. APPENDIX: VDH ALGORITHM FOR EVALUATING CHILD WITH COVID-19 SYMPTOMS OR EXPOSURE